



Liverpool World Centre  
Toxteth TV  
37-45 Windsor Street  
Liverpool L8 1XE  
Tel: 0151 708 6515  
[www.liverpoolworldcentre.org](http://www.liverpoolworldcentre.org)

Wednesday 31st January, 2018

### **Vacancy for Global Learning Education Officer**

Thank you for your interest in the above post. Liverpool World Centre is looking for a person to join our committed team of staff, working alongside our volunteers and committee members. We are a relatively small organisation in which each person working with us plays an important role in shaping the organisation as well as carrying forward their work. We value the varied skills, experience and insights that each person brings and aim to provide opportunities for our staff to contribute to their full potential.

The application pack for the above post consists of:

- Global Learning Education Officer - Job profile, person specification, terms & conditions of service, information on the recruitment process and guidance notes (all one document). Please read the "notes on making an application".
- Liverpool World Centre Manifesto
- Application form
- Equal opportunities monitoring form

Please also visit [www.liverpoolworldcentre.org](http://www.liverpoolworldcentre.org) for more information about us.

### **Applying for the post**

Please return your completed application form and equal opportunities monitoring form, marked "Private and Confidential", to [pablo@liverpoolworldcentre.org](mailto:pablo@liverpoolworldcentre.org) or

Pablo Guidi  
Liverpool World Centre  
Toxteth TV, 37-45 Windsor Street  
Liverpool L8 1XE

### **Application closing date**

The closing date is **Friday 9<sup>th</sup> March, 12 noon.**

### **Interviews**

Please note that if you are short-listed, you will be invited to an **interview at our centre on Friday, 16<sup>th</sup> March 2018**. Please be prepared to attend a full day interview between 10-4pm. Successful applicants will be invited to interview by 5pm on Tuesday 13<sup>th</sup> March. If you have not heard by this date, then unfortunately your application has been unsuccessful.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Pablo Guidi".

Pablo Guidi  
Director, LWC